



BOBBY JINDAL
GOVERNOR

State of Louisiana
DEPARTMENT OF NATURAL RESOURCES
OFFICE OF CONSERVATION

STEPHEN CHUSTZ
SECRETARY
JAMES H. WELSH
COMMISSIONER OF CONSERVATION

MEMORANDUM

To: Purchasers of E&P Waste Shipping Control Ticket, Form UIC 28 – Manifests

From: James H. Welsh
Commissioner of Conservation 

Date: September 18, 2014

Subject: **Notice of Cancellation of Services for Ordering/Purchasing Manifests**

LAC 43:XIX.545 requires all generators of E&P Waste to properly complete an E&P Waste Shipping Control Ticket, Form UIC 28 (Manifest) for each shipment of E&P Waste generated in Louisiana transported for disposal at an in-state or out-of-state approved disposal facility and for each shipment generated offshore or out-of-state transported to an approved Louisiana disposal facility.

The Office of Conservation (OC) recently received notice from the Division of Administration (DOA) that storage and distribution services for Manifests provided at their Baton Rouge warehouse will no longer be available. As a result, OC / DOA will no longer be providing Manifests for purchase and distribution. Generators will now be able to purchase these forms directly from a printing company of their choice. Please note that all manifests used for the shipment of E&P Waste must be created and printed in a manner that maintains full compliance with the all applicable regulatory conditions detailed in LAC 43:XIX.545. Failure to use an E&P Waste Manifest meeting the above requirements may subject waste generators to enforcements actions including but not limited to civil penalties as deemed necessary.

Considering the time interval to make this transition, for your convenience only and not to be construed in any other manner, OC is currently aware of the following printing companies that may have interest in providing manifest printing services.

National Forms & Systems Group, Inc.
Contact: Sam Higginbotham
Jackson, MS 39225
Phone: 1-800-530-7500 ext. 235

Emprint/Moran Printing, Inc.
Contact: John Robinson
Baton Rouge, LA 70806
Phone: 225-923-2550 ext. 3024

In the meantime and in an attempt to deplete current warehouse stock prior to October 31, Conservation is offering all recent purchasers of Manifests who are not delinquent in payment to purchase additional Manifests in bulk while supplies last to prevent any shortage of supply while you make arrangements with your printing company of choice.

Office of Conservation staff stand ready to assist you with any clarification or guidance on Manifest System requirements and Manifest printing as you explore your printing options. For further assistance, please contact Daryl Williams at 225-342-7286 or by email at daryl.williams@la.gov.

Environmental Division

Post Office Box 94275 • Baton Rouge, Louisiana 70804-9275 • 617 North 3rd Street • 9th Floor • Baton Rouge, Louisiana 70802
Phone (225) 342-8244 • Fax (225) 242-3505 • www.dnr.state.la.us/conservation
An Equal Opportunity Employer

UIC-28 MANIFEST REQUEST FORM

*Department of Natural Resources
Office of Conservation – Env. Div.(1556)
E&P Waste Management Section
P.O. Box 94275
Baton Rouge, LA 70804
(225) 342-8244*

Customer Number: 1556

Form Number: UIC-28 E&P Waste Shipping Control Ticket

Please **PRINT OR TYPE** all information **legibly**

Shipping Information:

Date: _____

Company Name: _____

Contact Person: _____

Physical Shipping Address (via UPS – No Post Office Boxes):

Phone Number (Required): (_____) _____

Units Ordered: _____ (1 Unit = 100 Tickets)

Billing Information:

Purchase Order #: _____ DNR Customer # _____

Contact Person: _____

Billing Address: _____

FAX FORM TO (225) 242-3505

FOR CONSERVATION USE ONLY

DATE/TIME _____
INVOICE # _____

APPROVED BY: _____